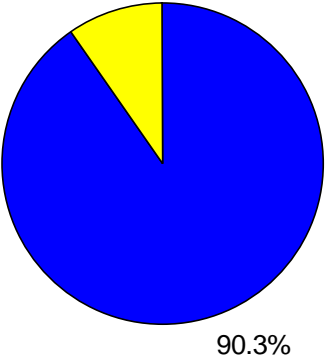


17-01-Legal Service/Representation

Fund/Agency: 001/17		Office of the County Attorney
Personnel Services	\$4,140,069	<div><p>CAPS Percentage of Agency Total</p><p>9.7%</p><p>90.3%</p><p>■ Legal Service/Representation ■ All Other Agency CAPS</p></div>
Operating Expenses	\$1,144,215	
Recovered Costs	(\$332,482)	
Capital Equipment	\$0	
Total CAPS Cost:	\$4,951,802	
Federal Revenue	\$0	
State Revenue	\$0	
User Fee Revenue	\$0	
Other Revenue	\$75,258	
Total Revenue:	\$75,258	
Net CAPS Cost:	\$4,876,544	
Positions/SYE involved in the delivery of this CAPS	56/56	

► CAPS Summary

This Office represents Fairfax County in civil legal matters, and it gives legal advice and opinions to the Board of Supervisors, to other boards, authorities, and commissions, to the County Executive, and to all of the other County agencies.

We continue to achieve a high rate of success in litigation before all of the trial and appellate courts in which we practice. The number and complexity of abuse and neglect cases is increasing, and we will be deploying an additional attorney and additional support staff, if needed, to handle this increasing workload. The transferred staff will come from either the other staff within the Legal Service/Representation ICAPS or staff within the Tax Collection ICAPS.

Office of the County Attorney

► Method of Service Provision

County Attorneys in the Office of the County Attorney provide these services directly by means of oral and written communication. This Office's base hours are 8:30 a.m. to 5:00 p.m. However, such circumstances as court appearances, attendance at Civil Service Commission and Planning Commission hearings, and the preparation of briefs and other legal documents are often done outside of the normal base hours. Additionally, the attorneys in this Office are on call at all times for emergencies requiring legal advice.

► Performance/Workload Related Data

Title	FY 1998 Actual	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate*	FY 2002 Estimate
Output:					
Lawsuits completed	1075	731	737	646**	640
Advisory responses completed	4,400	4,907	2,783	3,357**	3,350
Requests for zoning enforcement actions filed	NA	35	38	33	33
Efficiency:					
Lawsuits completed per staff	17	11	12	10**	10
Responses provided per staff	69	77	43	52**	52
Zoning enforcement actions filed per staff assigned	NA	14	15	13	13
Service Quality:					
Percentage of lawsuits concluded favorably	NA	NA	97%	97%**	97%
Percentage of advisory responses meeting timeliness standards	NA	NA	92%	93%**	94%
BOS Requests/14 days	NA	NA	94%	96%	96%
Subdivision Review/21 days	NA	NA	100%	100%	95%
Legal Opinion/30 days	NA	NA	95%	77%	90%
FOIA Requests/According to state law	NA	NA	100%	100%	100%
Other Requests/1 year	NA	NA	89%	91%**	92%
Percentage of zoning enforcement requests meeting 40-day filing standard	NA	97%	100%	97%	97%

*These are actual figures based on FY 2001 data.

**Historical data includes both ICAPS. If broken down, FY 2001 actuals for Legal Service/Representation would be: Lawsuits completed, 374; Advisory responses completed, 2,784; Lawsuits completed per staff, 7; Responses provided per staff, 47; Percentage of lawsuits concluded favorably, 98%; Percentage of advisory responses meeting timeliness standards, 94%. Separate historical data is not available prior to FY 2001.

Office of the County Attorney

► **Mandate Information**

This CAPS is Federally or State mandated. The percentage of this CAPS' resources utilized to satisfy the mandate is 76 - 100%. The specific Federal or State code and a brief description of the code follows:

- Code of Virginia Section 15.2-1542 (Michie 1997). The Board of Supervisors must have the assistance of legal counsel.